

## Privacy Policy

The Kibaran Group is a group of related resource exploration and development organisations with graphite and nickel projects located in Tanzania.

The Kibaran Group recognises the importance of your privacy and understands that the security of your personal information is important to you. We are committed to protecting the personal information you provide to us.

This Privacy Policy explains how the Kibaran Group manages the personal information that we collect, hold, use and disclose and how to contact us if you have any further queries about our management of your personal information. This Privacy Policy applies to you only to the extent that the collection and handling of your personal information by the Kibaran Group is subject to the Privacy Act 1988 (Cth) (Privacy Act).

### The Kibaran Group

This Privacy Policy applies to the following Kibaran Group companies incorporated in Australia:

- Kibaran Resources Limited;
- TanzGraphite Pty Ltd; and
- Tanzanian Exploration Company Pty Ltd,

(the **Kibaran Group**).

### Background

Where the collection or handling of your personal information by the Kibaran Group is subject to the Privacy Act, the Kibaran Group must comply with the requirements of that Act. The Privacy Act regulates the manner in which personal information is handled throughout its life cycle, from collection to use and disclosure, storage, accessibility and disposal.

Personal information is information or an opinion about an identified individual, or an individual who is reasonably identifiable, whether the information or opinion is true or not, and whether the information or opinion is recorded in a material form or not.

Special provisions apply to the collection of personal information which is sensitive information. This includes health information and information about a person's race, ethnic origin, political opinions, membership of political, professional or trade associations, religious or philosophical beliefs, sexual preferences and criminal history.

### What personal information does the Kibaran Group collect?

In the course of our business, the Kibaran Group may collect personal information about you that is necessary for us to perform our functions and activities. The Kibaran Group will only collect personal information about you by lawful and fair means and not in an unreasonably intrusive manner.

The types of personal information we may collect and hold may vary depending on the nature of our interaction with you and may include:

- identifying and contact information (such as name, age, address and telephone phone number);
- bank account and payment details; and
- identifying and contact information about next of kin.

The Kibaran Group may collect personal information about:

- third parties providing a service to the Kibaran Group;
- the shareholders of Kibaran Resources Limited; and
- employees and contractors of the Kibaran Group.

### **How does the Kibaran Group collect personal information?**

The Kibaran Group may collect your personal information in a number of ways including through application forms, job orders and correspondence (written and verbal)

The Kibaran Group typically collects your personal information directly from you. On some occasions, the Kibaran Group may collect your personal information from third parties such as recruitment agencies.

### **For what purposes does the Kibaran Group collect, hold, use and disclose your personal information?**

The Privacy Act generally requires the Kibaran Group to use personal information only for the primary purpose for which it is collected, or for secondary purposes which are related (or directly related in the case of sensitive information) to the primary purpose.

In general, the Kibaran Group collects, holds, uses and discloses personal information for the following purposes:

- to carry out our functions and activities such as conducting resource explorations;
- to manage our relationship with you (including if you are a service provider, shareholder or employee) and to contact you for follow up purposes;
- to verify and update personal information held by us;
- to recruit personnel;
- to review, develop and improve our functions and activities and business processes;
- to comply with legal or regulatory obligations; and
- for other purposes required or authorised by or under law, including purposes for which you have provided your express or implied consent.

Our functions and activities may change from time to time.

If you provide your email address, telephone and/or mobile phone number, you also consent to the Kibaran Group using your email address, telephone and/or mobile phone number to contact you (including by telephone call, SMS or email) for any of the above purposes.

### **To whom may the Kibaran Group disclose your personal information?**

In order to carry out the above purposes, the Kibaran Group may disclose your personal information to:

persons or organisations engaged by the Kibaran Group to assist the Kibaran Group in carrying out the above purposes such as registry services, data storage providers, IT support providers and professional advisors;

- regulatory authorities; and
- parties involved in a prospective or actual transfer of our assets or business.

In addition, members of the Kibaran Group may share your personal information with each other and their related bodies corporate in Tanzania so that the Kibaran Group may adopt an integrated approach, provide better service and ensure seamless business operations for those with whom it interacts.

### **What happens if you don't provide the Kibaran Group with your personal information?**

If you do not provide personal information requested of you to the Kibaran Group, we may be unable to provide the products and services you or others request of us.

### **How does the Kibaran Group hold your personal information and manage the data quality and security of your personal information?**

The Kibaran Group stores your personal information on servers located in Australia with access only available by password.

To the extent required by the Privacy Act, the Kibaran Group will take reasonable steps to:

- make sure that the personal information that we collect, hold, use and disclose is accurate, complete and up to date; and
- protect the personal information that we hold from misuse, interference and loss and from unauthorised access, modification or disclosure.

The Kibaran Group will take reasonable steps to ensure that personal information that is held which is no longer required, including under any contractual or legal requirement, is destroyed or de-identified in a secure manner.

### **Does the Kibaran Group transfer personal information overseas?**

The Kibaran Group has a number of related bodies corporate in Tanzania which carry out resource exploration projects and hold mineral tenements in Tanzania. The Kibaran Group may disclose personal information to these related bodies corporate in Tanzania.

### **Marketing**

A member of the Kibaran Group may use your personal information to contact you (including by telephone call, SMS or email) in relation to products, services or other offers we think may be of interest to you. This may include the products, services and other offers of:

- that Kibaran Group member;
- another member of the Kibaran Group or its related bodies corporate in Tanzania; or
- third parties.

You may opt-out of receiving marketing information from the Kibaran Group at any time by contacting us using the contact details which appear immediately below under the heading "How can you access or correct your personal information and contact the Kibaran Group?".

## How can you access or correct your personal information and contact the Kibaran Group?

Please contact us if you would like to seek access to or request that we correct the personal information we hold about you:

- By mail: Kibaran Resources Limited
- By telephone: + 61 8 6380 1003
- By email: [admin@kibaranresources.com](mailto:admin@kibaranresources.com)

The Kibaran Group will generally provide you with access to your personal information if practicable, and will take reasonable steps to amend any personal information about you which is inaccurate or out of date. In some circumstances and in accordance with the Privacy Act, the Kibaran Group may not permit you access to your personal information, or may refuse to correct your personal information, in which case we will provide you reasons for this decision.

## How the Kibaran Group handles complaints

If you have any concerns or complaints about the manner in which your personal information has been collected or handled by the Kibaran Group, please advise us of your concern or complaint in writing and send it to The Company Secretary using the mailing address set out above. Your concern or complaint will be considered or investigated and we will endeavour to respond to your complaint within 14 days.

It is our intention to use our best endeavours to resolve any complaint to your satisfaction. However, if you are unhappy with our response, you may contact the Office of the Australian Information Commissioner who may investigate your complaint further.

## Further information

Further information about the application of the Privacy Act can be found at the website of the Office of the Australian Information Commissioner at [www.oaic.gov.au](http://www.oaic.gov.au).

## Changes to our Privacy Policy

This Privacy Policy is effective from 6 June 2015. As this Privacy Policy is updated from time to time, to obtain a copy of the latest version at any time, you should visit our website at [www.kibaranresources.com.au](http://www.kibaranresources.com.au) or contact the Company Secretary as above.